

SCHENGEN VISA

FACTSHEET



WHAT COUNTRIES ARE IN THE SCHENGEN ZONE?

The **26** Schengen countries are: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Lichtenstein, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Spain, Slovakia, Slovenia Sweden and Sweden.

WHO NEEDS A VISA TO ENTER THE SCHENGEN ZONE?

Afghanistan, Algeria, Angola, Armenia, Azerbaijan, Bahrain, Bangladesh, Belarus, Belize, Benin, Bhutan, Bolivia, Botswana, Burkina Faso, Burma/Myanmar, Burundi, Cambodia, Cameroon, Cape Verde, Central African Republic, Chad, China, Comoros, Congo, Cote D'ivoire, Cuba, Democratic Republic Of Congo, Djibouti, Dominican Republic, Ecuador, Egypt, Equatorial Guinea, Eritrea, Ethiopia, Fiji, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Guyana, Haiti, India, Indonesia, Iran, Iraq, Jamaica, Jordan, Kazakhstan, Kenya, Kuwait, Kyrgyzstan, Laos, Lebanon, Lesotho, Liberia, Libya, Madagascar, Malawi, Maldives, Mali, Mauritania, Mongolia, Morocco, Mozambique, Namibia, Nauru, Nepal, Niger, Nigeria, North Korea, Oman, Pakistan, Papua New Guinea, Philippines, Qatar, Russia, Rwanda, Sao Tome And Principe, Saudi Arabia, Senegal, Sierra Leone, Somalia, South Africa, South Sudan, Sri Lanka, Sudan, Suriname, Swaziland, Syria, Tajikistan, Tanzania, Thailand, Togo, Tunisia, Turkey, Turkmenistan, Uganda, Uzbekistan, Vietnam, Yemen, Zambia and Zimbabwe.

SCHENGEN VISA TYPES FOR SHORT TERM VISITS

Business *, Visiting friends and family, Tourism and holidays, Cultural and sports events, Airport transit and Medical reasons

**Includes: Conferences, meetings, negotiations. Schengen visas cannot be used to work.*

DURATION OF VISA

90 days, 1 year, 3 year or 5 years

Important Note: You should not spend more than 90 days in any 180 day period in the Schengen Zone (includes business and personal travel).

HOW OFTEN CAN I USE MY SCHENGEN VISA

Single, double or multiple entry into the Schengen Zone is permitted. The permission granted depends on past Schengen Visa history.

WHEN TO APPLY

The recommended time to apply for a Schengen visa is as follows:

- The earliest you can file a visa application: three months before you start your planned trip
- The latest you should file a visa application: 15 working days before you intend to travel

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WHERE TO APPLY

You can make the application in your country of nationality or residency. The application can be made at an Embassy, Consulate, or a Visa centre

- If you are visiting one Schengen country you must apply at the consulate which represents the Schengen country you plan to visit.
- If you are visiting multiple Schengen countries you must apply at the consulate of the Schengen country where you plan to spend the most days.
- If you are spending the same amount of time in each Schengen country you must apply at the consulate serving the Schengen country you plan to enter first.

FEE S

Government: **60 Euros** (reduced if a child/for some applications). Some visa centres may charge an additional non-refundable administrative fee.

DOCUMENTS

A completed application form together with:

- ✓ a valid passport, issued within the last 10 years and valid for at least 3 months after the date you intended to leave the Schengen Zone
- ✓ travel medical insurance that meets Schengen visa insurance requirements
- ✓ documents which prove the purpose and intended duration of stay
- ✓ a return ticket or evidence of enough money to buy one

Please note some Schengen member states have their own extra requirements/documents for visa applicants

PROCESS

You will be required to attend a pre-scheduled appointment. Once you have attended the appointment and submitted your application documents, a decision is normally made within 15 days.

EXTENSIONS

It is possible to extend in Schengen Zone but under limited circumstances (usually a fresh application is the preferred route). The exceptional circumstances include: Late Entry, Humanitarian Reasons, Force Majeure, Important Personal Reasons

If you need to remain longer or work in Europe, you may need to apply for a National Visa at the embassy of the relevant country.

Please contact Smith Stone Walters (globalimmigration@smithstonewalters.com) for more information regarding Schengen visas.

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